

NORTHERN WESTMORELAND CAREER AND TECHNOLOGY CENTER

SECTION: PUPILS

TITLE: REPORTING STUDENT
PROGRESS

ADOPTED: October 20, 2011

REVISED: March 20, 2025

	212. REPORTING STUDENT PROGRESS
1. Purpose	The Joint Operating Committee recognizes that communication between the center and home is a vital component in the growth and education of each student. The Joint Operating Committee acknowledges the center's responsibility to keep parents/guardians informed of student welfare and academic progress
2. Authority	The Joint Operating Committee directs that the center's instructional program shall include a system of measuring all students' academic progress.
3. Delegation of Responsibility	<p>The Joint Operating Committee directs the Administrative Director to establish a system of reporting student progress that includes academic progress reports, grade reports, and parent/guardian conferences with teachers.</p> <p>The Administrative Director or designee, shall develop administrative regulations for reporting student progress to parents/guardians.</p> <p>The Administrative Director or designee shall provide the home education program supervisor or a home education student participating in a career and technical education program with a grade for each course completed, in accordance with applicable law. The home education program supervisor shall be responsible for maintaining the material in the student's portfolio of records.</p> <p>All appropriate staff members, as part of their professional responsibility, shall comply with the systems established for measuring and reporting student progress.</p>
4. Guidelines	<p>Various methods of reporting shall be utilized.</p> <p>Both student and parent/guardian shall receive ample warning of a pending grade of failure, or one that would adversely affect the student's program status.</p> <p>Scheduling of parent-teacher conferences should occur at times that ensure the greatest degree of participation by parents/guardians.</p> <p>Grade reports shall be issued at intervals of not less than nine (9) weeks.</p> <p>Review and evaluation of methods of reporting student progress to parents/</p>

	<p>guardians shall be conducted on a periodic basis.</p> <p>Legal References</p> <ol style="list-style-type: none">1. 22 PA Code 4.112. Pol. 1273. 24 P.S. 1850.14. 24 P.S. 1327.15. Pol. 2016. 24 P.S. 15317. 24 P.S. 1532 <p>Pol. 102 Pol. 138 Pol. 216</p> <p>Copyright PSBA 2024</p>
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